



## Phillis Wheatley Elementary School Advisory Council (SAC) Meeting Minutes



March 1, 2018

### Attendance:

Name	Position	Present
Wendy Wolfe	Assistant Principal	Yes
Latricia Pinder	Principal	Yes
Allan Chernoff	Business/Community	Yes
Andrea Garner	Classified	No
Antonio Hayes-Williams	Parent	Yes
Bernice Hughley	Parent	No
Caroline Bradshaw-Baxter	Classified	Yes
Jessica Perez	Other District Employee	No
Monica Washington	Teacher	No
Rogers Beckett	Business/Community	Yes
Todd Lamphere	Business/Community	No
Veronica Rogers	Parent	No
Mike Wright	Business/Community	No
Gerry Glynn	Business/Community	Yes
Bobby Scott	Commity Partner	Yes

### Call to Order:

Meeting was called to order at 5:52 PM by Gerry Glynn.

### Approval of Previous Minutes:

The minutes of the previous meeting were available on the table. Mr. Chernoff motioned to approve the minutes with a slight correction to attendance to correct typos. Mr. Rogers seconded. The motion was approved.

### Principal's Report-(Announcements/HR & Budget Updates):

Mrs. Pinder conducted the mid-year review to provide updates to the school data for the year.

Write Score Data was presented from the assessments throughout the year for fourth and fifth grade students. We have seen improvements, especially with our lowest students, but we recognize that we still have work to do. The students who have difficulty reading tend to have difficulty with the writing tasks. Fourth grade has been our grade level of the most concern. To respond to the data the fourth grade teachers worked with their homeroom classroom to implemenent a writing plan that transitioned to a differentiated writing plan to address areas of weakness. The students who were having difficulty reading the text were given additional writing instruction. As a result of this plan in 4<sup>th</sup> grade we went from 64 students below expectations to 29 students scoring below expectations.

The school grade information (proficiency levels) were shared from the last 3 years since the FSA was instituted. Last year we were a low C at 42% of the possible points. We need to address the students strengths of the students to build them up. A small group of students can effect us significantly (moving us up or down).

Math Proficiency – at the beginning of the year our math proficiency was 48% and at the mid-year we were at 49%. We have seen growth in most of our classrooms on the IReady assessments. Classrooms where growth was not observed as expected have been addressed by looking at the individual students and structures to make adjustments to the instructional path of the students.

ELA Proficiency – Beginning of the year proficiency was 36% and mid-year proficiency was 34%. Adjustments to the placement of studnets and the materials being used with students took place. Growth monitoring has shown growth among across most classrooms. We want to build a culture of reading at the school and focus our efforts around buiding that culture.

Science – We are seeing growth in science and look forward to seeing how the students perform.

Saturday School –

- The session we offered ice cream our attendance numbers went from 17 to 23.
- The very next week our numbers went back down to 17.
- Would like to brainstorm ways to provide incentives for each session to keep students attending.

### **School Improvement Plan Goals:**

SIP Goal #1 – Student achievement will increase when students perform at the rigor of their grade level standards in all content areas.

Action Plan

- Reading/Science buddies to support classrooms by focusing on student within 20 points of their learning target for ELA or Whole group instruction in ELA or Science.
- Use of additional resources
- Revised intervention groups
- Additional support from the learning community and district to provide feedback and support to our teachers.

SIP Goal #2 – Student achievement will increase when parents, community partners, and teachers collaborate to provide learning opportunities for students.

Action Plan

- Weekly meeting with PEL to review parent/school activities, projects or next steps
- Panther Academy Nights scheduled through the end of year
  - March 29 – test Prep
  - April – Math Parent Night
  - May - Community Fair
  - Extended Media Hours for parents monthly

Mr. Rogers stated that he feels the teachers must be stressed with all the information and tasks they have to complete. The CAT team shared that they know that the students are also stressed. School culture is a big part of helping address this – we want to build a growth mindset so that students and teachers understand the meaning of YET. “You just haven’t gotten this yet.”

Mrs. Pinder shared that hands-down our staff and PTA are very supportive of each other and the students. We are learning and stretching each other to build up the team.

Mr. Chernoff asked if we had a school grade projection at this point of the year. We expect to move up.

### **Old Business:**

At this point there has been no progress with getting the rap/poetry club going. Mrs. Pinder suggested that our May Community Fair event we have a student poetry/rap event.

March 29<sup>th</sup> – Test Prep night – parents of 3, 4, and 5<sup>th</sup> grade parents will be invited to come and learn about the logistics of the test. Parents will build good luck kits for their students. We would like to have someone that could come out and be a motivational speaker to encourage our students and parents. Mr. Glynn will reach out to the Orlando Pride for a possible speaker.

Mrs. Pinder reported that she contacted WestGate as suggested and has not heard anything back yet.

Mr. Scott shared that basketball on Saturdays after Saturday school has been going well. Need to clarify the logistics to be sure that the students are still receiving the full 2 and ½ hours of instruction.

### **New Business:**

Mr. Glynn asked what we need from the community to help increase the science points. Mrs. Pinder shared that volunteers coming to work with our students is one of the best things we can do. We know that science is heavily dependent on reading so we need to continue to build the culture of reading on the campus.

Mr. Chernoff shared that he can contact Coke to see if they can get more volunteers to come out to the classrooms to work with the students.

SAC by-laws – the by-laws were submitted to the committee. Mr. Chernoff moved to approve the by-laws and Mr. Beckett seconded. No objections were made and motion carried. Chairman is Mr. Chernoff and Ms. Bradshaw-Baxter will serve as Vice-Chairman. Mrs. Wolfe will serve as the secretary.

The committee was requested to help provide a continental breakfast for the test administrators and proctors on Tuesday, March 6, 2018.

### **Topics of Concern (Non-SAC Members):**

#### **Meeting Adjournment:**

Meeting was adjourned at 6:56 PM

#### **Next Meeting Date, Time, and Location**

**CAT team meeting, April 5, 2018 at 5:45 PM**

**Submitted by:** Wendy Wolfe, Assistant Principal

According to [Florida State Statute 1001.452](#), SAC members shall:

1. Perform functions prescribed by regulations of the district school board, but not have any powers and duties reserved by law to the school board
2. Assist in the preparation, implementation, and evaluation of the school improvement plan
3. Assist principal in preparation of school's annual budget and plan
4. Identify the appropriate use of school improvement dollars for implementing the approved school improvement plan, if funds are available from the Florida Department of Education

*Email approved minutes and agenda to [www.sacminutes@ocps.net](mailto:www.sacminutes@ocps.net).*